

Existing Facilities Program Application



Guidelines for Completing Application

Step 1:

- Complete the Application and sign the Agreement to Terms and Certification (page 2)

For Pre-Qualified Incentives – Step 2:

- Complete the appropriate Pre-Qualified Measure Application(s)

For Performance-Based Incentives – Step 2:

- Complete the Project Description (page 2)

Step 3:

- Include specification sheets for all equipment proposed for installation
- Include copies of your company's most recent utility bills: Web printouts are not acceptable.

Step 4:

Mail all required application forms to:
 NYSERDA
 Existing Facilities Program Coordinator
 17 Columbia Circle
 Albany, NY 12203-6399

Applicant Information - All fields must be completed.

Applicant/Company Name			Contact Name
Address 1			Day Phone ()
Address 2			Fax ()
City	State	Zip	E-mail
Federal ID #			Social Security # (if no Federal ID #)

Facility Information - For multiple site projects (Performance-Based only), please attach a spreadsheet containing all facility and utility data.

Facility Name			Facility Size (square feet)		
Address 1			Contact Name		
Address 2			Day Phone ()		
City	State	Zip	E-mail		
<input type="checkbox"/> Commercial – Wholesale / Retail	<input type="checkbox"/> Agricultural	<input type="checkbox"/> Healthcare	<input type="checkbox"/> Industrial	<input type="checkbox"/> Hospitality	<input type="checkbox"/> Not-for-Profit
<input type="checkbox"/> Multifamily (5 units or more)	<input type="checkbox"/> K-12 School	<input type="checkbox"/> College/University	<input type="checkbox"/> Office	<input type="checkbox"/> Government	

Utility Information

Electric Utility	Account Number(s)
Gas Utility	Account Number(s)
Steam Utility	Account Number(s)

(continued on next page)

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Project Description					
<input type="checkbox"/> Pre-Qualified (If checked, go directly to "Agreement to Terms and Certification" below)				Project Cost <input style="width: 100px; height: 20px;" type="text"/>	
<input type="checkbox"/> Performance-Based					
<input type="checkbox"/> Gas					
<input type="checkbox"/> Electric (If checked, MUST choose one at right:)		<input type="checkbox"/> Cooling	<input type="checkbox"/> Lighting	<input type="checkbox"/> Motors	<input type="checkbox"/> Controls/VFDs
<input type="checkbox"/> Demand Response (If checked, MUST choose one at right:)		<input type="checkbox"/> On-Site Generation	<input type="checkbox"/> Load Curtailment		
<input type="checkbox"/> Combined Heat and Power (CHP applications must include an engineering analysis following the requirements in the CHP systems manual)					
<input type="checkbox"/> Industrial Process Efficiency (If available, include a process schematic)					
kW Savings	Annual kWh Savings	Fuel Savings (or increas)	Annual \$ Savings	Project Cost	
If applying with a multiple-site project, please provide a site specific breakout of each of the above data.					
<p>Please use this space to describe the project in detail. Include items like baseline equipment and efficiencies, operating schedules, proposed equipment, and efficiencies, etc. If the proposed equipment produces emissions, list the emissions rate. Be sure to attach spec sheets for any equipment proposed for installation.</p>					

Agreement to Terms and Certification			
<p>Pre-qualified projects must submit an application for incentives within 90 days of invoice for the purchase and installation of pre-qualified measures. All other projects must submit the application either before, or within 90 days of, contracting for the project.</p>	<p>I understand that this application may not be approved if the requirements of the program are not met. I understand that final payment will be contingent on meeting all the terms and conditions of the program.</p> <p>If applying for electric incentives, I certify that this Facility is an electricity distribution customer of a New York State</p>	<p>investor-owned utility, and pays the System Benefits Charge.</p> <p>If applying for gas incentives, I certify that this Facility is a gas distribution customer of Con Edison and is assessed the Monthly Rate Adjustment, or is a National Fuel Gas commercial customer.</p>	
<input type="checkbox"/> NYSERDA is instituting a white tags Pilot. By checking this box I transfer ownership and rights to all energy efficiency benefits associated with the this project to NYSERDA - including, but not limited to white tags, environmental certificates, offsets or credits. Collected white tags will be used for increased funding opportunities for NYSERDA's current and future incentive programs.			
Applicant/Company Name		Facility Name (Required unless same as Applicant)	
Print Name & Title		Print Name & Title	
Applicant Signature	Date	Facility Signature	Date